



Transportation Improvement Board Value Engineering Study Information

Value Engineering Study - Information

To begin the Value Engineering Study process, select a Value Engineering (VE) facilitator from the TIB VE Study Facilitator List. You are responsible for contacting the facilitator. After reaching an agreement with the facilitator and selection of the study team members, fill out and submit the [Confirmation of Value Engineering Study](#) form on the TIB website **before** the start of the VE study.

The facilitator will assist you in determining the composition of the VE team. **However, your agency is responsible for forming the VE team.** The team is generally composed of the facilitator and four other members. The team can include someone who has not completed VE training. The TIB encourages participation by an agency employee not directly involved with the project. A TIB staff member may be available to participate on the VE Team.

Ensure those responsible for project decisions attend the VE recommendation presentation. Send a copy of the VE Team Final Report and agency responses to the TIB office for review prior to construction approval. The response format should include the VE team recommendation, the extent of agency acceptance, and the impact on initial cost of your decision.

Value Engineering Study - List of Required Items

The following items are required by the VE Team:

Facility and Equipment	
Room with large table	Large tablets
Colored marking pens	Masking tape
Telephone	Vehicle for site visit
Easel	Access to copier
Project Data	
Right of way plans	Estimates
Environmental documents	Plan sheets
Cross-sections and profiles	Aerial photographs
Design report	Land use maps
Soils reports	Contour maps
Geotechnical reports	Accident reports

Value Engineering Study Information

Value Engineering Study - Facilitator List

Last updated August 2004

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